



POSITION POSTING

Position Title: Senior (Part Time – two classes) Learning Resource Specialist and possible Classroom Teaching TBD
Department: Faculty – Learning Resource
Immediate Supervisor: Director of Academics / Head of Learning Resource

*Ability to coach/instruct in these areas is a significant asset:
Field hockey, Soccer, Rowing, Debate*

Nature and Scope

The successful candidate will work with a strong team comprised of Learning Resource teachers, support staff, psychologists, the Director of Academics and classroom teachers to provide support for student learning. S/he will have extensive experience in reading psycho-educational assessments and writing Individualized Education Plans (IEPs).

Responsibilities

PLANNING:

- Develop curriculum to support the development of learning skills at various entry points for identified and non-identified students;
- Professional development for classroom teachers to meet the needs of identified and non-identified learners;
- Develop IEPs in consultation with all stakeholders;
- Meet with teachers and parents as required to develop and implement IEPs, including student accommodations.

DELIVERY:

- Generate excitement about learning;
- Assist students with identified and non-identified learning needs;
- Employ a variety of innovative pedagogical strategies, including the use of technology;
- Maintain a safe, clean, welcoming, and positive learning environment;
- Maintain behavioural expectations in the classroom by applying consistent and fair boundaries;
- Address student questions, focusing on areas of greatest difficulty;
- Offer extra tutorial support;
- Model and assist students with understanding and application of good study habits;
- Ensure that students have appropriate academic resources;
- Behave in a respectful manner at all times with students, staff, and parents.

ASSESSMENT:

- Monitor ongoing academic progress of students with learning needs;
- Inform parents/advisor/house parents of their child's progress via direct contact and the completion of written reports.

OTHER RESPONSIBILITIES:

- Participate in the co-curricular and boarding programme;
- Act as an Advisor to a selected group of students;
- Commit to all assigned school duties;
- Participate in department and school meetings, including parent meetings;



- Deal tactfully with staff, students, parents and the public;
- Perform pastoral duties, e.g. counsel students with academic problems and provide encouragement;
- Be willing to participate in school events and activities, including overnight trips with the students.

Knowledge and Skills

EDUCATION:

- Post-secondary degree;
- B.Ed or equivalent, post graduate degree an asset, especially in Special Education;
- Accredited to teach in the province of British Columbia.

EXPERIENCE/SKILLS:

- Significant experience in special education at the high school level;
- Significant experience with writing and administering IEPs;
- Significant knowledge of BC Ministry of Education and College Board requirements for submitting documentation for funding and/or accommodations;
- Ability to integrate technology into teaching and learning, especially assistive technologies;
- Knowledge of current educational research on optimal learning;
- Self-motivated and detail oriented, adaptable to changing priorities and procedures;
- Excellent teamwork, analytical thinking, planning, organization, and problem solving skills;
- Ability to develop trust relationships with students, parents, and colleagues;
- High level of energy and patience;
- Other assets include experience as a Department Head, experience in a boarding or independent school setting, and leadership experience.

Working Conditions

- Must be legally entitled to work in Canada;
- Criminal Record Check clearance is a condition of initial and ongoing employment;
- Works well under pressure and to tight deadlines, maintains a calm and analytical mindset;
- Work environment and responsibilities of this position provide for a high degree of self-direction in setting work priorities.

Qualified applicants should forward their applications, including cover letter and résumé, to the attention of Human Resources, no later than noon, **Thursday, April 28, 2016.**

Fax (250) 743-8446 | hr@brentwood.bc.ca

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*While we thank all applicants for their interest in this opportunity,
we will only be in direct contact with those applicants who are selected for interview.*