

Instructions for gifts of stock from the US

- 1) Transfer shares to Merrill Lynch
Account name: FRISBE
Account number: 32504450
DTC number: 5198

Please ensure that the name in which the tax receipt is to be issued is included in the transfer statement, as well as the address where the tax receipt is to be mailed. Also, since a number of Canadian Independent Schools use FRISBE's services, please ensure that you state that the funds are to be directed to Brentwood College School and, if applicable, where you would like your gift to be allocated.

- 2) Advise your stock broker to send a copy of these instructions to the following:
Mr. Tom Mauss
Merrill Lynch
thomas_mauss@ml.com

Mr. Karl Anderson, Treasurer
Friends of Independent Schools & Better Education (FRISBE)
karl@concretetech.com
811 Karl Johan Avenue North
Tacoma, WA 98406-1047

Mrs. Lara McDonald
lara.mcdonald@brentwood.bc.ca
Brentwood College School
2735 Mount Baker Road
Mill Bay, BC V0R 2P1

- 3) Send a letter to FRISBE (address above) advising that you will be making a gift of shares via their Merrill Lynch account, providing the name of the shares and the quantity, and requesting that FRISBE consider a grant to Brentwood College School in Mill Bay, British Columbia with your donation. If applicable, the letter should also indicate where you would like your gift to be allocated.
- 4) Send copies of all correspondence to Lara McDonald in our Advancement Office at lara.mcdonald@brentwood.bc.ca so we can track the gift from the school.